



HARVARD SEWER & WATER COMMISSIONS

MINUTES

Wednesday, October 9, 2013
Town Hall Meeting Room

Cindy Russo, Chair *Kyle Hedrick* *Rick Maiore*

Present

Commissioners: Cindy Russo; Kyle Hedrick, Rick Maiore

Others: Scott Hayward; Elm Street; Joan Eliyesil, The Harvard Press; Lorraine Leonard, Finance Director; Tim Bragan, Town Administrator; Paige O'Brien

The meeting was called to order at 10:05 a.m.

Water & Sewer Rate Hearing

Lorraine Leonard presented existing rates. She recommended no change because the recently raised water rates have been accomplishing their goal and the first sewer bills have yet to be sent out, so there is not data. Mr. Maiore made a motion to leave water and sewer rates unchanged. Mr. Hedrick seconds; vote, aye, unanimous.

Discussion - 1 Still River Road, The Harvard General Store

Ms. Russo presented a draft of the Change of Use decision. Ms. Russo made a motion to grant change of use. Mr. Hedrick seconds; vote, aye, unanimous.

Review & Approve Minutes of 9/25/2013

Tabled until next meeting

Town Administrator's Report

Mr. Bragan no report

Review Pending Applications for Connection Permits

- No

DigSafe

Application completion process tabled until next meeting.

Water Commission Rules & Regulations

Mr. Maiore is seeking clarification of historical data and received confirmation that the rules and regulations dated 12/21/2005 were never formally adopted. Mr. Maiore will use this document as a first draft, revise and present to Board at next meeting.

Water System

Consider possible actions to be taken as advised by Ted Morine. Tabled until next meeting.

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

Mr. Maiore motioned to adjourn at 10:35 a.m.; Ms. Russo seconded; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, Oct.23, 2013
9 a.m. in the town hall meeting room.

Respectfully submitted by Paige O'Brien

Documents Cited:

*Comparison of Existing Rates and Sewer Rates
Draft for Harvard General Decision*